

# Langley with Hardley Parish Council

Minutes No: 2019/10

Minutes of Parish Council Meeting held Tuesday 01 October 2019 7.30 pm in the Langley with Hardley Village Hall

**Parish Councillors (4) present:**

Councillors Nigel Sullivan (Chairman), Mike Caston, Richard Watson, Frances Kirkpatrick

**Also in attendance:** Carla Petersen (Clerk)

**Members of the public:** 3

<b>19.01</b>	<b>To receive and approve apologies for absence</b> Councillor Stephen Wilmott (work), Councillor John Wheeler (holiday), District Councillor Jeremy Rowe, County Councillor Barry Stone (away)
<b>19.02</b>	<b>To receive any declarations of interest from Members &amp; consider requests for dispensation</b> None received.
<b>19.03</b>	<b>To approve minutes of Council meeting held on 03 September 2019</b> Minutes were approved and signed by the Chairman.
<b>19.04</b>	<b>Adjournment for Public Participation (15 minutes allowed for).</b> The parishioners reported on the speed of Langley School minibuses and the vehicles driven by the school parents. There have been several accidents, numerous near misses and parishioners have to plan their lives around leaving/returning to their homes based on school drop off and collection times. Vehicles get extremely close to people and concerns were raised that there is going to be a serious accident. No attention is paid by drivers leaving Langley School at the 'Give Way' junction. The parishioners have reported their concerns to Langley School. The parishioners reported that the speed of traffic has got worse in the last year and that drivers need to drive to road conditions and not the speed limit. Parishioners are frightened to go outside their property gates at school drop off/collection times. The parishioners would be prepared to join a Community Speed Watch group. The parishioners left at 7.55 pm.
<b>19.05</b>	<b>Reports from:</b> <ul style="list-style-type: none"><li>• Parish Clerk – Contacted NGF Play regarding the damaged zip-wire sleeve and the repair has now been carried out. Claxton PC signed the Memorandum of Understanding for Use of the SAM2. Received a play area inspection report from Mr A Timmins. A parishioner reported to the clerk about the health of an oak tree on Langley Green. The oak tree has been checked by the Tree Warden and passed the inspection. Started to work on preparing the budget for next year. Received welcome pack from Society of Local Council Clerks. Continued to work on CiLCA portfolio. Will prepare more documents for reviewing/adopting next month. Carried out some requirements for Local Council Awards Scheme. Received an email regarding the Bee Line project. The Parish Council confirmed they are supportive of the project however it will be up to individuals to manage verges.</li><li>• County Councillor Barry Stone - not available</li><li>• District Councillor Kay Mason Billig - not available</li><li>• District Councillor Jeremy Rowe – not available</li><li>• Police – not available</li><li>• Tree Warden – The Clerk read out the report provided by Cllr Wheeler. Autumn is upon us and the trees are fast changing colour now and along with the abundance of berries in our hedgerows look fantastic on a sunny day. We are so lucky to live in such beautiful countryside.</li></ul>
<b>19.06</b>	<b>To receive an update regarding the speed limit outside the play area. Agree on a course of action.</b>

Signed:..... Dated:.....

	The Vice Chairman had received a standard response from Norfolk County Council and will write another letter.																				
<b>19.07</b>	<b>To consider speeding Langley School traffic. Agree on a course of action.</b> Resolved that the Chairman will speak to the Transport Manager at Langley School, the Parish Council will write a formal letter to Langley School and the Clerk will contact neighbouring villages and look into the parish joining forces with another local Community Speed Watch group.																				
<b>19.08</b>	<b>To consider purchasing A-Boards for advertisements. Agree on a course of action.</b> Resolved to not proceed at the moment with purchasing A-Boards due to the financial costs.																				
<b>19.09</b>	<b>To receive Councillor's email addresses for Council purposes.</b> The Clerk handed the Councillors their new email addresses for Council purposes.																				
<b>19.10</b>	<b>To agree upon Councillor and Officer responsibilities.</b> Responsibilities were agreed and the document will be available on the website.																				
<b>19.11</b>	<b>To consider a donation to Royal British Legion for Poppy Wreaths. Agree on a course of action.</b> Resolved to order two poppy wreaths under the provision of the Local Government Act 1972, Section 137. Clerk to action.																				
<b>19.12</b>	<b>To consider Clerk attendance at network morning on 19 November 2019. Agree on a course of action.</b> Resolved Clerk should attend and if Claxton PC also agree to her attendance to share the costs.																				
<b>19.13</b>	<b>Planning:</b> <b>To consider planning applications:</b> BA/2019/0291/HOUSEH – No objections <b>Planning decisions:</b> BA/2019/0265/TCAA – No objection to the proposed works being carried out																				
<b>19.14</b>	<b>Highways:</b> <b>To receive a report on outstanding highways issues – No updates.</b>																				
<b>19.15</b>	<b>Finance:</b> <b>To receive Statement of Accounts for year to date.</b> Clerk circulated the report prior to the meeting and it was noted. <b>To note the bank balance as at 01 October 2019</b> <table border="1"> <tr> <td>Current account</td> <td>£5371.92</td> </tr> <tr> <td>Savings account</td> <td>£2040.48</td> </tr> <tr> <td>Playground account</td> <td>£ 158.10</td> </tr> <tr> <td><b>Total</b></td> <td><b>£7570.50</b></td> </tr> </table> <b>To note receipts</b> 1. South Norfolk Council - £3118.80 2. Interest - £1.10 <b>To note grants</b> 1. None <b>To approve payments</b> All expenditure approved. BACS payments noted. <table border="1"> <thead> <tr> <th>Payee</th> <th>Value</th> <th>Description</th> </tr> </thead> <tbody> <tr> <td>Mrs C Petersen</td> <td>£317.81</td> <td>Salary, mileage, postage, SLCC membership</td> </tr> <tr> <td>CGM Group</td> <td>£112.80</td> <td>Grass cutting</td> </tr> <tr> <td><b>Total</b></td> <td><b>£430.61</b></td> <td></td> </tr> </tbody> </table>	Current account	£5371.92	Savings account	£2040.48	Playground account	£ 158.10	<b>Total</b>	<b>£7570.50</b>	Payee	Value	Description	Mrs C Petersen	£317.81	Salary, mileage, postage, SLCC membership	CGM Group	£112.80	Grass cutting	<b>Total</b>	<b>£430.61</b>	
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<b>19.16</b>	<b>To receive updates from individual Council Members (for information only)</b>																				

Signed:..... Dated:.....

	<ul style="list-style-type: none"> <li>• Cllr Watson reported that no responses had been received for help with running the Village Hall. An article will be placed in Chet News.</li> <li>• Cllr Kirkpatrick expressed concerns about the on-going closed section of the Wherryman's Way.</li> <li>• Cllr Caston reported a young person is doing their Duke of Edinburgh Silver award and will be carrying out litter picking as their chosen project. The Parish Council has provided the young person with a litter picker, gloves and a high viz vest. Clerk reported that the young person will need to be provided with a copy of the PC Health &amp; Safety Policy and litter picks must follow insurance recommendations.</li> </ul>
<b>19.17</b>	<b>To receive any items for inclusion on the next agenda (for information only).</b> <ul style="list-style-type: none"> <li>• Grass cutting, speeding traffic, reduction of speed limit outside play area</li> </ul>
<b>19.18</b>	<b>Confidential:</b> <ul style="list-style-type: none"> <li>• To agree upon the appraisers and set a date for Clerk Appraisal meeting. Agreed all members of Personnel Committee will carry out appraisal and set the date.</li> <li>• To discuss report required for Annual Parish Meeting. Discussed and will be actioned.</li> </ul>
<b>19.18</b>	<b>To confirm date and time of the next Parish Council Meeting as Tuesday 05 November 2019 in Langley with Hardley Village Hall.</b> Confirmed.
	Meeting closed at 8.45 pm