

# Langley with Hardley Parish Council

## List of Councillor/member responsibilities:

The Councillors and the Officer of Langley with Hardley Parish Council are:

<b>Chairman:</b>	Mr Nigel Sullivan
<b>Vice Chairman:</b>	Mr Mike Caston
<b>Councillors:</b>	Mrs Frances Kirkpatrick
	Mr Roger Stone
	Mr Stuart Adcock
	Vacancy
	Vacancy
<b>Officer:</b>	Mrs Carla Petersen – Clerk and Responsible Finance Officer

The primary contact for parish affairs is the clerk but this is a part-time position and the clerk will not always be available. The Council meets once a month (apart from August) to make decisions on parish affairs (usually 1<sup>st</sup> Tuesday in the month). In order to lead discussion on specific subjects individual Councillors and the officer take a specific interest in topics as set out in the table below.

Langley with Hardley Responsibility	Councillor/Officer		
Bird Hide	Frances Kirkpatrick		
Book Exchange	Nigel Sullivan		
Church Liaison – Hardley Langley	Mike Caston Nigel Sullivan		
Complaints	Clerk		
Cross - Hardley Langley	Frances Kirkpatrick Frances Kirkpatrick		
Finance	Clerk		
Fly tipping, roadside waste, dog waste	Stuart Adcock		
Footpaths, verges	Frances Kirkpatrick		
Grant Applications	Clerk		
Grass cutting	Clerk	Roger Stone	
Grit bins – monitoring levels of rock salt	Frances Kirkpatrick	Clerk	
Highways	Clerk		
Internal Control	Stuart Adcock		
Newsletters	Nigel Sullivan	Roger Stone	
Noticeboards	Clerk		
Personnel Committee	Nigel Sullivan	Roger Stone	Frances Kirkpatrick
Play area equipment, bench, picnic tables, gates	Roger Stone		
Risk Management & Health and Safety	Clerk		
Speed Awareness Mobile Sign (SAM2)	Nigel Sullivan	Mike Caston	Roger Stone
Trees, shrubs, ditches	John Wheeler (Tree Warden)		
Village Hall Liaison	Clerk		
Village Sign	All councillors		
War Memorial – Hardley Langley	Mike Caston Chris Townsend (parishioner)		
Website	Clerk		