

Explanation of variances – pro forma

Name of smaller authority: **Langley with Hardley Parish Council**

County area (local councils and parish meetings only): South Norfolk

Insert figures from Section 2 of the AGAR in all **Blue** highlighted boxes

Next, please provide full explanations, including numerical values, for the following that will be flagged in the green boxes where relevant:

- variances of more than 15% between totals for individual boxes (except variances of less than £200);
- **New from 2020/21:** variances of £100,000 or more require explanation regardless of the % variation year on year;
- a breakdown of approved reserves on the next tab if the total reserves (Box 7) figure is more than twice the annual precept/rates & levies value (Box 2).

	2019/20 £	2020/21 £	Variance £	Variance %	Explanation Required?	Automatic responses trigger below based on figures input, DO NOT OVERWRITE THESE BOXES	Explanation from smaller authority (must include narrative and supporting figures)
1 Balances Brought Forward	6,538	5,833				Explanation of % variance from PY opening balance not required - Balance brought forward agrees	
2 Precept or Rates and Levies	6,238	6,309	71	1.14%	NO		
3 Total Other Receipts	3,751	201	-3,550	94.64%	YES		SAM2 Funding -£2463 Training Funding -£90 Interest -£3 VAT Reclaimed -£908 Litter Pick -£20 Dog Bin -£66
4 Staff Costs	2,863	2,823	-40	1.40%	NO		
5 Loan Interest/Capital Repayment	0	0	0	0.00%	NO		
6 All Other Payments	7,831	3,283	-4,548	58.08%	YES		Administration -£189 Training -£59 Subscriptions -£28 SAM2 -£3258 Audit £10 Grass & hedge cutting -£302 Insurance £36 Hall Rent -£25 Maintenance - Village -£112 Maintenance - Play Area £109 Dog Bins £5 VAT -£735
7 Balances Carried Forward	5,833	6,237			NO	VARIANCE EXPLANATION NOT REQUIRED	
8 Total Cash and Short Term Investments	5,833	6,237				VARIANCE EXPLANATION NOT REQUIRED	
9 Total Fixed Assets plus Other Long Term Investments and	51,101	51,101	0	0.00%	NO		
10 Total Borrowings	0	0	0	0.00%	NO		

Rounding errors of up to £2 are tolerable

Variances of £200 or less are tolerable

BOX 10 VARIANCE EXPLANATION NOT REQUIRED IF CHANGE CAN BE EXPLAINED BY BOX 5 (CAPITAL PLUS INTEREST PAYMENT)