

# Langley with Hardley Parish Council

**Date:** Tuesday, 18 May 2021

**Time:** 7.30 pm

**Place:** Langley with Hardley Village Hall

Councillors are hereby summoned to Langley with Hardley Annual Parish Council Meeting. Members of the Press and the Public are invited to attend and address the Council during the public participation session, however, the law does not permit members of the public and the press to take part in the debates.

Carla Petersen, **Parish Clerk & RFO**

## AGENDA

1. Election of Chairman and signing of Declaration of Acceptance of Office
2. Election of Vice-Chairman and signing of Declaration of Acceptance of Office
3. To receive and approve apologies for absence
4. To receive any declarations of interest from Members & consider requests for dispensation  
*Members are invited to declare Disclosable interests and other interests in items on the agenda as required by the Langley with Hardley Parish Council Code of Conduct for Members and by the Localism Act 2011.*
5. To approve minutes of Council meeting held on 18 December 2020
6. **Adjournment for Public Participation (15 minutes allowed for).**  
This provides an opportunity for members of the public to raise questions about and comment on items on the agenda before the Council make decisions.
7. To consider insurance quotes and appoint an Insurance provider. Agree the payment of the Insurance Premium.
8. To determine dates of Council meetings for the next year
9. To agree banking arrangements for the year and to agree any changes to the nominated signatories
10. To review and agree the GDPR Data/Information Audit
11. To consider and agree upon Member and Officer responsibilities.
12. To consider the Internal Audit Report prepared by the Internal Auditor. Agree upon any course of action.
13. To note the Annual Internal Audit Report 2020/21.
14. To consider and approve Section 1 (Annual Governance Statement 2020/21) of the Annual Return
15. To consider and approve Section 2 (Accounting Statements 2020/21) of the Annual Return
16. To consider and approve Certificate of Exemption (Annual Governance Statement 2020/21) Part 2
17. **Reports from:**
  - Parish Clerk
  - County Councillor
  - District Councillor
  - Police
  - Tree Warden
18. **Planning:**
  - To receive new planning applications and make comment
  - To receive results and updates on outstanding applications
19. **Highways:**
  - To receive a report on highways issues outstanding
20. **Finance :**
  - To agree payments of invoices and other expenses since the last PC meeting and to note any monies received (see list).
  - To sign the ICO direct debit form.

21. To receive updates from individual Council Members (for information only).
22. To receive any items for inclusion on the next agenda (for information only).
23. To confirm date of the next Parish Council Meeting as Tuesday 13 July 2021 in Langley with Hardley Village Hall at 7.30pm.