

# Langley with Hardley Parish Council

**Date:** Tuesday, 13 September 2022

**Time:** 7.30pm

**Place:** Langley with Hardley Village Hall

Councillors are hereby summoned to this meeting of Langley with Hardley Parish Council. Members of the Press and the Public are invited to attend and address the Council during the public participation session, however, the law does not permit members of the public and the press to take part in the debates.

*Emma Webster* Parish Clerk & RFO

## AGENDA

1. To receive and approve apologies for absence.
2. To receive any declarations of interest from Members & consider requests for dispensation  
*Members are invited to declare Disclosable interests and other interests in items on the agenda as required by the Langley with Hardley Parish Council Code of Conduct for Members and by the Localism Act 2011.*
3. To approve minutes of Council meeting held on 12 July 2022.
4. **Adjournment for Public Participation (15 minutes allowed for)**  
*This provides an opportunity for members of the public to raise questions about and comment on items on the agenda before the Council make decisions*
5. To follow-up on the issue of speeding in Langley Green as a result of contact from a local resident raised at the last meeting, including SAM 2 training. Agree on a course of action.
6. To follow-up on the issue of brown tourist signs directing people to currently closed Langley Abbey. Agree on a course of action.
7. To follow-up on making an application for a grant to refurbish the community library telephone box. Agree on a course of action.
8. To note that the Lord-Lieutenant Lady Dannatt will be sending a representative to the next Parish Council meeting to present a plaque to mark the way that the community has pulled together over COVID.
9. To discuss the possibility of creating new parking spaces in the Parish. Agree upon a course of action.
10. To discuss inviting the Police to a meeting of the Parish Council to discuss issues of concern to local residents. Agree on a course of action.
11. To discuss the purchase from Parish Council funds three commemorative poppy wreaths. Agree on a course of action.
12. To discuss renewing the Parish Council subscription to Community Action Norfolk (bronze level). Agree on course of action.
13. To discuss renewing the Parish Council's Internal Auditor arrangements for a 2022/23 financial year. Agree on a course of action.
14. To discuss moving the Parish Council meetings to the first Tuesday of each month so information from that meeting can be submitted to Chet Contact magazine by the 8<sup>th</sup> of each month. Agree on a course of action.
15. **Reports from:**
  - Parish Clerk
  - County & District Councillor Kay Mason Billig
  - District Councillor Jeremy Rowe
  - Police
  - Tree Warden, including update on a replacement Tree Warden and Jubilee Trees for Norfolk
16. **Planning:**
  - To receive new planning applications and make comment.
  - To receive results and updates on outstanding applications.

17. **Highways:**

- To receive a report on outstanding highways issues.

18. **Finance:**

- a) To consider any grant applications received in accordance with Langley with Hardley PC Grant Awarding Policy.
  - b) To receive the income and expenditure figure.
  - c) To agree payment of invoices and other expenses.
  - d) To note any monies received.
  - e) To consider the Internal Audit Report prepared by the Auditor. Agree upon any course of action.
  - f) To note the Internal Audit Report 2021/22.
  - g) To consider and approve Certificate of Exemption (Annual Governance Statement 2021/22) Part 2.
  - h) To consider and approve Section 1 (Annual Governance Statement 2021/22) of the Annual Return.
  - i) To consider and approve Section 2 (Accounting Statements 2021/22) of the Annual Return.
19. To receive updates from individual Council Members (for information only).
20. To receive any items for inclusion on the next agenda, including budget setting (for information only).
21. To confirm date of the next Parish Council Meeting as Tuesday 8 November 2022 in Langley with Hardley Village Hall at 7.30 pm.