

Langley with Hardley Parish Council

Date: Tuesday, 3 January 2023

Time: 7.30pm

Place: Langley with Hardley Village Hall

Councillors are hereby summoned to this meeting of Langley with Hardley Parish Council. Members of the Press and the Public are invited to attend and address the Council during the public participation session; however, the law does not permit members of the public and the press to take part in the debates.

Emma Webster Parish Clerk & RFO. Published 14 December 2022.

AGENDA

1. To receive and approve apologies for absence.
2. To receive any declarations of interest from Members and consider requests for dispensation.
Members are invited to declare disclosable interests and other interests in items on the agenda as required by the Langley with Hardley Parish Council Code of Conduct for Members and by the Localism Act 2011.
3. To approve minutes of the Council meeting held on 1 November 2022.
4. **Adjournment for Public Participation (15 minutes allowed for)**
This provides an opportunity for members of the public to raise questions about and comment on items on the agenda before the Council make decisions.
5. To follow-up on the recruitment of a new SAM2 volunteer and their training.
6. To receive an update from the Telephone Box Community Library working group. Agree if a grant application will be made for funding.
7. To receive an update on the potential provision of additional parking spaces within the Parish. Agree on a course of action.
8. To discuss the quote from NGF Play Limited to address the issues in the RoSPA Play Safety report for Langley Street Playing Field dated September 2022. Agree on a course of action.
9. To discuss the Parish Council's contribution to the Chet Neighbourhood plan in response to a request from Chedgrave Parish Council. Agree on a course of action.
10. To discuss the Parish Council's IT provision. Agree on a course of action.
11. To discuss the progress on the project to replace the post on the village sign. Agree on a course of action.
12. To discuss the purchase of two tree stakes for the new trees in the play area. Agree on a course of action.
13. To review the Parish Council's Standing Orders. Agree on a course of action.
14. To review the Parish Council's Financial Regulations. Agree on a course of action.
15. To review the Parish Council's Risk Assessment and Management Policy. Agree on a course of action.
16. **Reports from:**
 - Parish Clerk
 - County & District Councillor, Kay Mason Billig
 - District Councillor, Jeremy Rowe
 - Police
 - Tree Warden, including update on replacement Tree Warden/s
17. **Planning:**
 - To receive new planning applications and make comment.
 - To receive results and updates on outstanding applications.
18. **Highways:**
 - To receive a report on outstanding highways issues.

19. **Finance:**

- To consider any grant applications received in accordance with Langley with Hardley Parish Council Grant Awarding Policy.
- To receive the income and expenditure figures.
- To agree payment of invoices and other expenses.
- To note any monies received.
- To note in the 2022-23 National Pay Award point the Clerk's current SCP11 on the pay scale rises by £1 per hour, this is back dated to April 2022.
- To note that the Clerk intends to join the Norfolk Local Government Pension Scheme as set out in her terms and conditions of employment.

20. To consider the Parish Council Budget and Precept requirements. To agree and set budget for 2023/24.

21. To complete and sign the Parish Precept Requirements form for 2023/24.

22. To receive updates from individual Council Members (for information only).

23. To receive any items for inclusion on the next agenda (for information only).

24. To confirm the date of the next Parish Council Meeting as Tuesday 7 March in Langley with Hardley Village Hall at 7.30 pm.