

# Langley with Hardley Parish Council

## AGENDA

**Date:** Tuesday, 5 September 2023

**Time:** 7.30pm

**Place:** Langley with Hardley Village Hall

Councillors are hereby summoned to this meeting of Langley with Hardley Parish Council. Members of the press and the public are invited to attend and address the Council during the public participation session; however, the law does not permit members of the public and the press to take part in the debates.

*Emma Webster* Parish Clerk & Responsible Financial Officer. Published Wednesday 30 August 2023.

### AGENDA

1. To receive and approve apologies for absence.
2. To receive any declarations of interest from Members and consider requests for dispensation.  
*Members are invited to declare disclosable interests and other interests in items on the agenda as required by the Langley with Hardley Parish Council Code of Conduct for Members and by the Localism Act 2011.*
3. To approve minutes of the Council meeting held on 4 July 2023.
4. **Adjournment for Public Participation (15 minutes allowed for)**  
*This provides an opportunity for members of the public to raise questions about and comment on items on the agenda before the Council make decisions.*
5. To discuss the meeting frequency of Langley with Hardley Parish Council going forward and agree on a course of action.
6. To consider a request to move the January 2024 meeting from the 2 to the 9 January. Agree on a course of action.
7. To discuss the latest update on the Parish Council's access to HMRC on-line account and to discuss a penalty notice issued by HMRC and agree on a course of action.
8. To discuss the offer of a local resident to paint the kerb around the Langley War Memorial. Agree on a course of action.
9. To discuss the setting up of a Council What's App group and agree on a course of action.
10. To discuss the grass cutting scope, monitoring of the work and prepare for the next tender process. Agree on a course of action.
11. To discuss issues arising from the RoSPA Play Area Inspection June 2023 and the weekly/monthly safety inspections. Agree on a course of action.
12. To discuss the Langley with Hardley Parish Trust, registered with the Charity Commission, and receive an update from the Chairman from Community Action Norfolk in this regard. Agree on a course of action.
13. To discuss dates for whole Councillor in-person training. Agree on a course of action.
14. To discuss the provision of a Parish Council funded litter bin at Hardley Staithe. Agree on a course of action.
15. To discuss progress on the refurbishment of the telephone box community library. Agree on a course of action.
16. To discuss the purchase of three commemorative poppy wreaths from the Royal British Legion. Agree on a course of action.
17. To discuss the renewal of the Parish Council's subscription to Community Action Norfolk. Agree on a course of action.
18. To review the Parish Council's complaints policy. Agree on a course of action.
19. To review the Parish Council's equality and diversity policy. Agree on a course of action.
20. To discuss shared electronic filing between the Clerk and Councillors. Agree on a course of action.
21. To note progress against the Parish Action Plan, and discuss issues arising. Agree on a course of action.

22. To discuss the Big Litter Pick and agree on a course of action.

**23. Reports from:**

- a. Parish Clerk
- b. County & District Councillor, Kay Mason Billig
- c. District Councillor, Jeremy Rowe
- d. Police
- e. Tree Warden

**24. Planning:**

- a. To receive new planning applications and make comment.
- b. To receive results and updates on outstanding applications.

**25. Highways:**

To receive a report on outstanding highways issues.

**26. Finance:**

- a. To consider any grant applications received in accordance with Langley with Hardley Parish Council Grant Awarding Policy.
- b. To receive the income and expenditure figures.
- c. To agree payment of invoices and other expenses.
- d. To note any monies received.

27. To receive updates from individual Council Members (for information only).

28. To receive any items for inclusion on the next agenda (for information only).

29. To confirm the date of the next Parish Council Meeting as Tuesday 7 November in Langley with Hardley Village Hall at 7.30.