

Langley with Hardley Parish Council

AGENDA

Date: Tuesday, 7 November 2023

Time: 7.30pm

Place: Langley with Hardley Village Hall

Councillors are hereby summoned to this meeting of Langley with Hardley Parish Council. Members of the press and the public are invited to attend and address the Council during the public participation session; however, the law does not permit members of the public and the press to take part in the debates.

Emma Webster Parish Clerk & Responsible Financial Officer. Published Wednesday 1 November 2023.

AGENDA

1. To receive and approve apologies for absence.
2. To receive any declarations of interest from Members and consider requests for dispensation.
Members are invited to declare disclosable interests and other interests in items on the agenda as required by the Langley with Hardley Parish Council Code of Conduct for Members and by the Localism Act 2011.
3. To approve minutes of the Council meeting held on 5 September 2023.
4. **Adjournment for Public Participation (15 minutes allowed for)**
This provides an opportunity for members of the public to raise questions about and comment on items on the agenda before the Council make decisions.
5. To discuss the applications received for the vacancy of Councillor. Agree on a course of action.
6. To discuss the appointment of Tree Warden. Agree on a course of action.
7. To discuss the appointment of Cllr Stuart Adcock as the Parish Council representative for the Wherryman's Way project group run by Norfolk County Council in conjunction with the Broads Authority. Agree on a course of action.
8. To discuss the current status of Langley with Hardley Parish Trust charity. Agree on a course of action. **Report attached.**
9. To discuss the latest update on the Parish Council's access to HMRC on-line account and agree on a course of action and to note a penalty notice issued by HMRC. **Report attached.**
10. To discuss increasing the frequency of meetings of the Parish Council to 11 per year (excluding August). Agree on a course of action. **Report attached.**
11. To consider the quotes received for Internal Audit services 2023/24. Agree on a course of action. **Report attached.**
12. To discuss items to be included in the budget for 2024/25. Agree on a course of action. **Report attached.**
13. To receive an update from Cllr Baldwin on the working group, to consider the draft policy and procedure documents. Agree on a course of action. **Report attached.**
14. To receive an update from Cllr Baldwin on the proposed renovation of the heritage road signs. Agree on a course of action. **Report attached.**
15. To note progress against the Parish Action Plan, and discuss issues arising. Agree on a course of action. **Parish Action Plan attached.**
16. To discuss ways of raising visibility of the Parish Council amongst local residents. Agree on a course of action.
17. **Play area:** To consider maintenance of the play area and agree on a course of action and to consider a request from a parishioner to plant a commemorative tree in the play area, together with appropriate plaque, to mark the life of a local resident and ex Parish Councillor.
18. To consider what the Parish Council can do to meet the statutory duty under the 2021 Environment Act to conserve and enhance biodiversity in England. **Report attached.**

19. **Reports from:**

- a. Parish Clerk, **Report attached.**
- b. County & District Councillor, Kay Mason Billig.
- c. District Councillor, Jeremy Rowe.
- d. Police
- e. Tree Warden, **Report attached.**

20. **Planning:**

- a. To receive new planning applications and make comment.
- b. To receive results and updates on outstanding applications.

21. **Highways:**

To receive a report on outstanding highways issues.

22. **Finance, report attached:**

- a. To consider any grant applications received in accordance with Langley with Hardley Parish Council Grant Awarding Policy.
- b. To receive the income and expenditure figures.
- c. To agree payment of invoices and other expenses.
- d. To note any monies received.

23. To receive updates from individual Council Members (for information only).

24. To receive any items for inclusion on the next agenda (for information only).

25. To confirm the date of the next Parish Council Meeting as Tuesday 9 January in Langley with Hardley Village Hall at 7.30.